



SUPPLIER QUESTIONNAIRE

This questionnaire is used for the assessment and approval of quality systems of suppliers of Champion Aerospace LLC, as well as for the preparation of a quality audit.

- Please COMPLETE BLANK data fields beside shaded areas and notes required in shaded area where applicable.
- Please submit current copies of applicable certifications along with the completed questionnaire.
- Section 6 is only required if you are not certified to a standard in section 4.

If you have any questions, please contact your Champion buyer, Champion Quality Manager or Champion Purchasing Manager.

SECTION 1. COMPANY PROFILE

Name of the Company	
P. O. Box	
Street	
City, State, Zip Code	
Country	
Phone	
Fax	
Website Address	
CAGE / FSCM CODE (if applicable)	
D-U-N-S No.*	
Division of	
D-U-N-S No.* of Global Unit (if applicable)	

* A D&B® D-U-N-S® Number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of over 100 million businesses worldwide. It is an industry which is recommended and/or required by more than 50 global, industry and trade associations, including the United Nations, the U.S. Federal Government, the Australian Government and the European Commission.



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Additional Company Locations Product May Originate From <small>Complete if Applicable</small>	
P. O. Box	
Street	
City, State, Zip Code	
Country	
Phone	
General Information	
Number of Years at Current Location	
Have you ever Operated Under a Different Name?	
If YES:	
Size of Your Company	
Square Feet of Facility	# of Shifts
Engineering/Technical	Production
Total Full-Time Staff	Quality
Total Temp Staff	Total Employees

SECTION 2. COMPANY CONTACTS

Contact	Name	Title	E-Mail	Phone
President or General Manager				
Quality Manager				
Engineering Manager				
Production Manager				
Customer Service/Sales				
Accounts Receivable				



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**SECTION 3. COMPANY TYPE for PROCESS CAPABILITY and/or PRODUCT
(Select all that are applicable)**

TYPE		PROCESS/PRODUCT			
Manufacturer		Electronics		Plating**	
Distributor		Machining**		Plasma Spray**	
Services		COTS*		Grit Blasting**	
Repair Station		Custom Parts		Heat Treating**	
Sales Office		Fusion Weld**		NDT Lab**	
Broker		Resistance Weld**		Assembly	
Other	Click or tap here to enter text.	Electron Beam Weld**		Calibration	
		Automatic Weld**		Soldering**	
		Brazing**		Test Lab	
		Anodizing**		FAIR	
		Raw Material		Materials Testing	

*Commercial Off-The-Shelf parts

**Special Process

SECTION 4. GENERAL

4.a. Does your company have a FOD program? YES NO

If yes, does your FOD program meet the requirements of AS9146? YES NO N/A

If No, please explain

4.b. Does your company have a Counterfeit Materials/Parts program? YES NO

If yes, does your Counterfeit Materials/Parts program meet the requirements of either of the following specifications (circle as applicable)?

AS6174

AS5553

If Other (please explain)



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4.c. Does your company have a Business Continuity Plan? YES NO
 If YES, does it include (circle all that apply)

Security Breaches	Sudden Staff Changes	Equipment Failures
Power Outages	Global/Local Pandemic	Natural Disasters

4.d. Do you have a procedure in place to notify Champion Aerospace LLC of any significant business changes? Ex: QMS/Quality Manager, ownership, leadership, scope, name, address, accreditations/certifications, quality management or MRP/ERP systems YES NO

SECTION 5. CERTIFICATION

Select Applicable Certifications - Attach all current certificates and applicable scopes with the returned document.					
AS9100		ISO9001		ISO/IATF16949	
ISO/IEC17025		A2LA		Nadcap	
PMA		ISO14001		Other ISO/EN/AS	

SECTION 6. QUALITY MANAGEMENT SYSTEM (complete only if you are NOT certified/ accredited to any standard above)

QUALITY MANAGEMENT SYSTEM	RESPONSE (YES, NO, N/A)
1. Do you have a Quality Management System?	
1.a. If yes, is it compliant to (circle all that apply)	
ISO9001 AS9100 Nadcap ISO17025 Other(specify)	
2. Is a Quality Assurance Manual available and utilized?	
3.	
4. Is there a self-audit program in place to review both quality and manufacturing procedures?	
5. Is the Quality Assurance department independent of Engineering and Manufacturing?	
6. Is there a retention period for records of a minimum of 10 years? Enter Retention Period if NO: <u>Click or tap here to enter text.</u>	



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7. Is there a procedure or process for back-up and retrieval system for your records/documents?	
8. Are there procedures in place to control the use of stamps, electronic signatures, and passwords, etc.?	
9. Is there a procedure for maintaining external documentation; i.e., Specs, Stds, etc.?	
CONTRACT REVIEW	
10. Is there a formal review of contracts to identify and incorporate all customer requirements into the manufacture, maintenance and inspection process?	
PROCUREMENT CONTROL	
11. Are written procedures in use for quality control of purchased material and services?	
12. Do the procurement documents reflect drawing or specification requirements?	
13. Is there an approved supplier list utilized?	
14. Do you have or use (Sub-Tier Supplier) manufacturing facilities located outside of US? If YES – explain what sub-tier components/parts are to be used in Champion Aerospace LLC purchase orders and Sub-Tier Supplier and their manufacturing location. <u>Click or tap here to enter text.</u>	
INCOMING INSPECTION	
15. Does Receiving Inspection check incoming material to requirements of the purchase order, referenced specifications and/or applicable drawings?	
16. Are the inspection and test equipment used adequate for the type of inspection performed?	
17. Are periodic spot checks made to verify the validity of raw material test reports and certifications?	
18. Are there procedures for the control and issuance of material?	
19. Are materials handled and stored in such a manner as to prevent damage and FOD?	
20. Do materials in the stock area reflect proper identification and inspection status?	
21. Are materials traceable to the chemical/physical analysis, inspection records, certificates of conformance, documents, and purchase orders?	
22. Are materials stored to facilitate First-in First-out issuance?	
IN-PROCESS CONTROL	
23. Do written procedures exist for in-process control of fabrication and manufacturing processes?	
24. Do the procedures ensure that operations are signed off in the sequence they are performed?	
25. Is Statistical Process Control (SPC) applied to the manufacturing process?	
24.a If yes, do processes meet $C_{pk} \geq 1.5$?	
26. Are written procedures used in addition to drawings and specifications for in- process inspection?	
27. Is adequate inspection and test equipment available for inspection?	
28. Will any applicable special process operations for Champion Aerospace LLC product be performed in-house? If NO – explain what components/parts and services are to be performed, the Sub-Tier Supplier and their manufacturing location. <u>Click or tap here to enter text.</u>	
29. Is there a written procedure for Champion Aerospace LLC owned/supplied materials/items?	



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30. Is there a documented change control process that includes what changes need to be communicated, how will they be communicated, who has approval authority, etc.? Control of Changes include changes to: Key Personnel, frozen processes, engineering drawings / prints / specifications, sub-tier suppliers, location changes etc.	
FINAL INSPECTION/TEST	
31. Is final inspection and/or test performed by or under the surveillance of Quality?	
32. Is final inspection and/or test performed by an independent person aside from manufacturing the part/component?	
33. Are inspection test procedures documented?	
34. Are inspection/test results maintained on file for customer review and available to send within 24 hours?	
35. Can SPC data on critical requirements be provided for each shipment of material upon request?	
36. Is sampling used a means of product acceptance? 35.a. If YES, how is the sampling plan justified?	
EQUIPMENT MAINTENANCE AND CALIBRATION CONTROL	
37. Do detailed procedures exist for control and calibration of tools, gages and test equipment and special processes (if applicable)?	
38. Is planned preventive maintenance performed on process equipment?	
39. Is there a written procedure for the control of non-conforming materials?	
CONTROL of NON-CONFORMING MATERIAL	
40. Is non-conforming material promptly identified and segregated?	
41. Do you have a closed-loop corrective action program?	
42. Do management reports reflect root-cause of non-conforming products?	
43. Are root causes published regularly and acted upon?	
TRAINING	
44. Is there a training program in place to initially train and update employee knowledge and skills?	
45. Is there an ongoing training record on file for each employee performing activities affecting quality?	

Please explain any NO or N/A responses

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SECTION 7. QUESTIONNAIRE COMPLETED BY

(Print Name)	
Signature	
Position/Title	
Email	
Phone	
Date	

SECTION 8. THIS SECTION TO BE COMPLETED BY CHAMPION AEROSPACE

Reviewed By (Print Name)	
Signature	
Position/Title	
Date	
Supplier Approval	YES NO COMMENTS:

QUALITY RECORD, ONCE COMPLETED, IS STORED PER QP 16-1, CONTROL OF RECORDS